

Health and Safety – Implementing Best Practices

1. Overview

This Health and Safety Skills Programme is designed to equip managers and safety practitioners with the knowledge and skills required to implement, monitor, and maintain effective health, safety, and environmental practices in the workplace.

The programme focuses on compliance with the Occupational Health and Safety Act (OHSA), identification and control of workplace hazards, and the adoption of industry best practices to foster a safe, efficient, and legally compliant working environment.

2. Programme Outcome:

- Demonstrate knowledge of the Occupational Health and Safety Act (OHSA) and apply its provisions in the workplace
- Identify, assess, and implement controls for workplace hazards effectively
- Interpret and apply health and safety regulations to ensure compliance and minimise risks
- Evaluate current workplace practices and introduce best practices to enhance safety and operational efficiency

Qualification:

Certificate of Completion

Duration:

3-Months

Programme Type:

Category B – Workplace-Based Learning Programme

Programme ID:

PA0136

SAQA US:

242668, 113852, 252024

NQF Level:

5

Credits:

18

Entry Requirements:

Communication & Mathematical Literacy at NQF 4

Training Options:

Online - Each participant will receive the programme materials and resources are emailed to the participants. Training is delivered fully online, and participants will join scheduled Microsoft Teams sessions facilitated by a trainer. This mode provides flexibility and allows learners to participate from any location.

Blended - Blended learning combines both online and face-to-face training. Participants receive the learning material by email to the participant. They also attend scheduled in-person contact sessions with a facilitator, either at the client's premises or providers campus. This approach offers the flexibility of online learning with the added support of guided, interactive sessions.

Face-to-Face - Each participant will receive training resources, which contains all programme materials and resources. Training is delivered through onsite contact sessions, either at the client's premises or providers campus, where a facilitator conducts the sessions in a classroom environment.

Minimum Participants Required:

(1) Online, (1) Blended & (1) Face-to-Face

**A choice of leveraged programmes for any person,
At any level, in any department, of any company, in any industry.**

3. Programme Content

- **(242668 US):** Demonstrate knowledge and application of the Occupational Health and Safety Act, 85 of 1993 (OHSA) (as amended) and the responsibilities of management in terms of the Act
- **(113852 US):** Apply occupational health, safety and environmental principles
- **(252024 US):** Evaluate current practices against best practice

4. Topics

- Module 1: Applying the Occupational Health and Safety Act
- Module 2: Health, Safety, and Environmental Principles in Practice
- Module 3: Evaluating and Implementing Best Practices

5. Assessments

This programme includes a Portfolio of Evidence (POE) that must be submitted at the end of the programme. The POE include:

- **Knowledge Assessments:** To evaluate theoretical understanding.
- **Practical Assignments:** Hands-on tasks related to course topics.
- **Workplace Assignments and Logbook:** Application of skills in real-world settings.

Successful participants will receive a certificate of completion.

6. Workplace-Based Learning Programme

This WLP is a fusion of academic learning and practical work. The learning is directly applied to the workplace by using client-based mentors and extensive workplace-based portfolio work and assignments. Apart from the obvious benefits of a workplace directed qualification, each WLP qualifies for recognition as a Category B Skills Programme in the Learning Matrix of the Amended BEE codes, which allows for the salaries of participants to be recognized as part of the Skills Development Expenditure.

We trust that the above is in order and look forward to hearing from you for Implementation