

Health, Safety & Risk Management Officer

1. Overview

This programme equips participants, working in manufacturing and engineering environments, with the necessary skills, knowledge, and values to uphold health and safety standards, manage workplace stress, respond to emergencies, and use firefighting equipment effectively. This course supports the exit level outcomes of several occupational qualifications in the field.

2. Programme Outcome:

- Monitor and promote compliance with health, safety, and environmental (SHE) procedures.
- Coach team members on safety practices and suggest improvements to existing systems.
- Identify, understand, and manage personal and workplace stress.
- Perform basic first aid procedures and manage accident scenes.
- Select, operate, and apply appropriate firefighting equipment in case of fire incidents.

Qualification:

Certificate of Completion

Duration:

4-Months

Programme Type:

Category B – Workplace-Based Learning Programme

Programme ID:

PA0123

SAQA US:

13224, 15096, 12484

NQF Level:

5

Credits:

13

Entry Requirements:

Communication & Mathematical Literacy at NQF 4

Training Options:

Online - Each participant will receive access to an online portal, where all programme materials and resources are available. Training is delivered fully online, and participants will join scheduled Microsoft Teams sessions facilitated by a trainer. This mode provides flexibility and allows learners to participate from any location.

Blended - Blended learning combines both online and face-to-face training. Participants receive access to an online portal for online content, resources, and self-paced activities. They also attend scheduled in-person contact sessions with a facilitator, either at the client's premises or providers campus. This approach offers the flexibility of online learning with the added support of guided, interactive sessions.

Face-to-Face - Each participant will receive training resources, which contains all programme materials and resources. Training is delivered through onsite contact sessions, either at the client's premises or providers campus, where a facilitator conducts the sessions in a classroom environment.

Minimum Participants Required: (1) Online, (1) Blended & (1) Face-to-Face

3. Programme Content

- **(13224 US):** Monitor the application of safety, health and environmental protection procedures
- **(15096 US):** Demonstrate an understanding of stress in order to apply strategies to achieve optimal stress levels in personal and work situations
- **(12484 US):** Perform basic fire fighting

4. Topics

- Module 1: Health, Safety, and Environmental Protection (SHE)
- Module 2: Stress Management in the Workplace
- Module 3: First Aid Essentials
- Module 4: Fire Fighting in the Workplace

5. Workplace-Based Learning Programme

This WLP is a fusion of academic learning and practical work. The learning is directly applied to the workplace by using client-based mentors and extensive workplace-based portfolio work and assignments. Apart from the obvious benefits of a workplace directed qualification, each WLP qualifies for recognition as a Category B Skills Programme in the Learning Matrix of the Amended BEE codes, which allows for the salaries of participants to be recognized as part of the Skills Development Expenditure.

We trust that the above is in order and look forward to hearing from you for Implementation